



## Learning Resource Center

### Staff Descriptions: Student Teachers

*Please be informed that conditions for your initial and continued employment include the **submission of a fingerprint clearance, statement of prior criminal convictions, child abuse index check, documentation of training on child-abuse-reporting procedures, a physical exam/health questionnaire and TB clearance.***

#### Duties:

1. Apply their content and pedagogical knowledge in an educational setting as teachers.
2. Select instructional goals appropriate to their students.
3. Develop lesson plans that demonstrate knowledge of content; students; state, professional and local standards; and use of educational resources.
4. Write lesson plans developed using an acceptable format focused on the goals of each lesson and how those goals will be reached.
5. Learn to create a learning environment that demonstrates mutual respect between students and teacher and among students.
6. Create a culture where content is valued and expectations for learning and achievement are high.
7. Manage classroom procedures and student behavior.
8. Organize their classrooms and resources in ways that promote both safety and learning.
9. Work with classroom staff, tutors, directors, administrator and other professionals to best meet the needs of students.
10. Engage students in learning content through activities, assignments, grouping, materials, resources, structure, and pacing.
11. Implement questioning and discussion techniques that promote student participation and knowledge acquisition.
12. Communicate clearly and accurately and to provide accurate, substantive, constructive, specific, and timely feedback to students.
13. Be responsive to the suggestions of their cooperating teachers and supervisors and to demonstrate flexibility and persistence.
14. Learn the obligations of membership in a profession, such as adherence to the rules, regulations, and schedules of the school; clear and accurate record-keeping; effective home-school communication; participation in center and professional activities; and collaboration with other professional team members.
15. Demonstrate professional dispositions such as mature decision-making, positive peer relationships, and professional advocacy.
16. Reflect on their own performance and to identify improvements to enhance their own professional growth and development.



GLOBAL CITIZENS LEADERSHIP

**Work Expectations**

The Learning Resource Center student teachers will generally work part or full time, depending on student enrollment. A typical part time work day is 4 - 5.5 hours per day. A full time work day is typically 8 hours per day.

**Educational Requirements**

Enrollment in a teacher credentialing program is required to become a Learning Resource Center Student Teacher. A valid certificate in First Aid/CPR is also required.